

Maidenhead Neighbourhood Forum

Minutes / Action Points of a meeting on 3rd July 2019

In attendance : Mike Copeland, Mark Fessey, Mick Jarvis, Deborah Mason, Martin McNamee, Roger Panton, Ian Rose, Matthew Shaw, Andy Woodcock.

Apologies : Bob Beauchamp, Ann Beauchamp, Nick Brace, Rachel Cook, Richard Davenport, Bob Dulson, Grahame Fisher, Jodie Humphries, Mary Kirby, Peter Knott, Peter O'Hara, Derek Roberts, Cllr.Helen Taylor, Deborah Wharton.

It was noted that the meeting clashed with a RBWM event presenting a strategic review of planning issues in "South West Maidenhead". RD, BD, DR and HT were all attending that meeting, the outcome of which would be discussed at the next meeting of MNF. Concern was expressed about the high level of absentees, especially as more notice was being given of the meeting dates and we had moved to an evening. With 23 members currently listed, there was a danger that our minimum requirement of 21 could be breached with only a couple of drop outs. We needed more headroom on roll and attendees identified John Baldwin, Paul Foll, Philip Love and Derek Wilson as potential members. A formal request for elected representatives of the seven wards would be made, to increase the current representation - only Cllr. HT.

Minutes of last meeting and matters arising : The updated constitution was on the agenda, as was progress on funding. On the adoption of the Constitution the Chairman, Treasurer and Secretary would be determined. The critical Path to delivering the NP would also be reviewed and agreed at the meeting. The topics and membership of working groups would also be discussed, although many members were unable to put their names forward as they were absent.

Constitution : The updated constitution agreed at the last meeting was presented and discussed. It was agreed that half of members representing a quorum might be ambitious, and cause delays in progressing the NP. It was unanimously agreed to reduce the requirement to a minimum of one third. Under Finance 9.5 it was agreed that a sentence should be added to reinforce the fact that no debts should be incurred that were not covered by available funds. Subject to these changes the Constitution was unanimously adopted. **Action - AW/MMcN**

Appointment of Officers : The Acting Chair MMcN was confirmed as Chair, DM was appointed Treasurer, AW was appointed Secretary. All appointments were unanimous. The appointment of other members of the Management Committee will be determined at the August meeting.

Update on Finance : Our application for a grant was proceeding and MMcN had a conference call with Rosie Cox of AECOM Bristol scheduled for 5th July. A small initial amount could be anticipated, but the bulk would follow when the MNF area had been designated by RBWM. Until we had established our own banking facilities, any funds would be paid to a bona fide, established charitable organisation. MMcN has discussed with BD (Chair Maidenhead Civic Society) and their Treasurer - who had kindly agreed to help in the interim. It was hoped that the arrangement would last no longer than 3 months. It was agreed that our Treasurer DM would set about opening a suitable account for MNF with Natwest. She has previous dealings for similar organisations. As per the Constitution two cheque signatories of Chair/Treas/Sec would be required. **Action - DM/MMcN**

Critical Path Analysis for delivery of MNP : MMcN had prepared a draft which was analysed in depth. It was concluded that more time was needed to finalise the plan for Section 14 submission to the Local Authority. Rather than End Nov. '19 - four working months, we would aim for End Feb. '20 - a total of seven months (but including the Christmas/New Year period). The process from Publishing the pre-submission NP in Early March to Adopting the NP could be condensed and it was hoped to achieve Nov. '20. The agreed Critical Path will be circulated at the Aug. meeting. **Action - MMcN**

Policies and Evidence Base : The following were identified - Update on local Green Space / feedback on green spaces within residential area required. Evidence base on parking required. Work on public transport opportunities required. Policy for recharging of electric vehicles required. **Action - All**

Working Groups : DM was taking on : Local Green Spaces, Affordable Housing, Views and Sports Green Spaces - and would require support. MS would deal with : Community Buildings and Facilities, Sports facilities esp. Braywick Park. It was hoped that BD would take on Riverside, AW would examine Public Transport Opportunities and Roger Panton : Age friendly policies and mobility. **Action - All**

AOB : All are requested to familiarise with our website - info@maidenheadplan.com and to refer to Windsor NP to give feedback at the next meeting. **Action - All**

Next Meeting : Weds. 7th July @7.30pm - Elizabeth House, Cookham.

MMcN

05/07/19