

# Annual General Meeting

On Zoom Call, 7pm Monday 27<sup>th</sup> June 2022

M a i d e n h e a d   N e i g h b o u r h o o d   F o r u m

## AGENDA

1. Welcome and Apologies for Absence
2. Chair's report and Minutes of previous AGM
3. Annual financial report
4. Questions on the Chair's report and the financial report
5. Motions
  - a. To approve the minutes of the last AGM on 29-Jun-21
  - b. To approve the Chair's Annual Report
  - c. To approve the Annual financial report
  - d. To appoint the officers (Chair, Treasurer and Secretary) and members of the Management Committee
  - e. Any other motions received by 20-June-2022
6. Close of formal AGM

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# Chair's report and Minutes of previous AGM

Minutes of previous AGM circulated - any questions?

## Chair's report

Summary and Designation

Running of the Forum 2021-22

Engagement with Maidenhead

Proposed way forward

Funding and support

### Maidenhead Neighbourhood Forum

Minutes of the Annual General Meeting held at 1930 on 29 June 2021

The AGM for the year 2020/21 was held by Zoom, due to the ongoing Covid-19 restrictions preventing a physical meeting taking place.

#### Quorum

On 29 June 2021, Maidenhead Neighbourhood Forum had 61 full members who were eligible to attend the meeting. Of those, 19 participated in the zoom meeting and a further 10 non-member supporters joined the on-line meeting.

A turnout of 19 out of a membership of 61 members (31.1%), means that the meeting was quorate.

Apologies were received from Adam Bermange, Cllr Andrew Johnson and Cllr Bhanga.

#### AGM

In line with our Constitution, the AGM is required to be held within 3 months of the end of the financial year on 31 March each year.

The agenda for the AGM contained the following resolutions:

1. To approve the Minutes of the previous AGM (2019/20)
2. To approve the Chair's Annual Report
3. To approve the Annual Financial Report
4. To appoint the Forum officers (Chair, Treasurer and Secretary) and members of the Management Committee, which is required to have a minimum of 5 and a maximum of 10 members.

Prior to voting taking place, each of the items 1-3 above was presented to the meeting by the co-Chairs with an opportunity for participants to make comments or ask questions.

#### 1) Minutes of the previous AGM

No comments or questions were raised.

#### 2) Chair's Annual Report

The key item highlighted in the presentation, was the issue that MNF has had engaging with RBWM during the last year, partly caused by the restrictions caused by the Covid-19 pandemic, partly the pre-occupation within the RBWM planning team with the Borough Local Plan (BLP) Inspection and lastly the non-availability of the Head of Planning due to ongoing sickness. Despite these issues several meetings have taken place with the Head of Planning (Adrien Waite) and the Lead Member for Planning (Cllr David Coppinger), to discuss how to move the process of designating the Forum forward. MNF has been assisted by Locality (the Government appointed body to support the development of Neighbourhood Planning) in this process and a further meeting is planned with RBWM on 08 July.

# Summary and Designation

- We have not yet achieved designation, but..
  - Discussion with RBWM on a draft Area Designation proposal has flushed out key issues
  - Expert outside opinion from the “Locality” organisation supports our view of the Area
  - RBWM want further evidence of community support for the Area, but are not against it
  - We are in active dialogue with RBWM Planning about Forum Designation requirements
- The forum has been run with “Management Committee only” meetings and 1 full meeting
- We have continued to engage on selected topics via our website and social media
- We now intend to pursue Designation of the Area and of the Forum group in parallel

# Running of the Forum 2021-22

- 2021 AGM: mandate to pursue designation
- Area to be designated actively discussed (RBWM, MNF survey..)
  - We don't want to waste our members time on activity that may be aborted/out of scope
- Mostly, we ran only Management Committee meetings
  - ..but ran a full forum face-to-face meeting on 7-June, after the likely direction looked clearer
  - with a presentation from Windsor, who have a “made” Neighbourhood Plan
- BLP now adopted, which gives us a clear policy baseline
- Liaison with RBWM is now much more positive

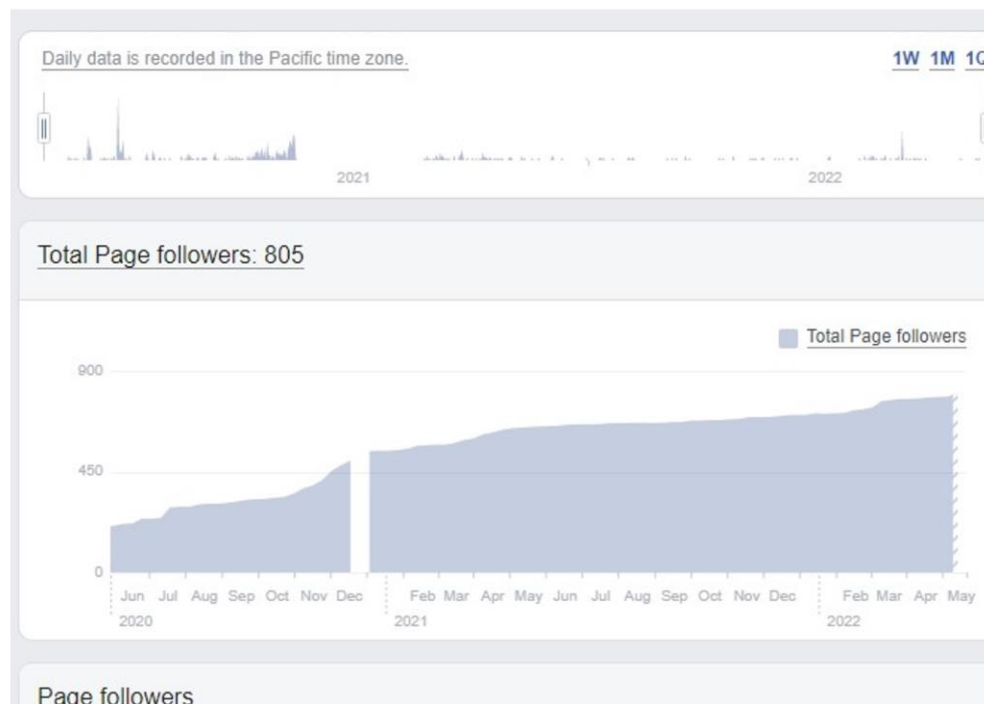




# Engagement with Maidenhead

2021 AGM: 60 members – 2022 AGM: 70 members

## Increase in Facebook followers 2020-22



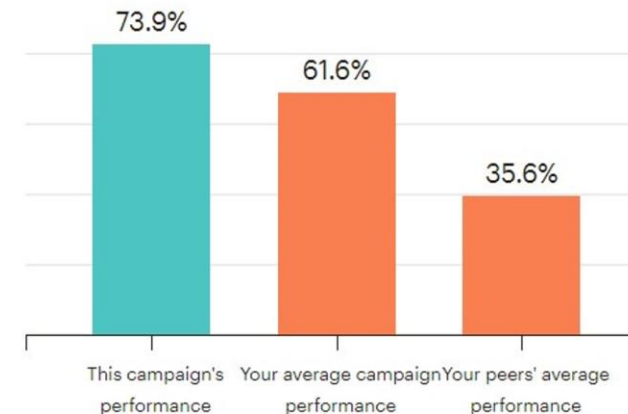
## Mailchimp email analytics

How your email campaign compares

Open Rate

Click Rate

Unsubscribes







## Maidenhead Neighbourhood Forum

★ Favourites · 27 November 2021 ·

"WHAT ABOUT THE INFRASTRUCTURE??"

With the population of Maidenhead set to rise by around 40% over the next ten years, people often ask about the plans for new infrastructure to support this growth – schools, surgeries, roads etc. The plans are to be found in RBWM's Infrastructure Delivery Plan if you know where to look, but it's a lengthy and complex document.

So the Forum has created this series of short summaries to help residents understand what is planned.

Importantly, the 2019 Infrastructure Delivery Plan is a "living document" which is continually updated, with new projects, new cost estimates and new proposed timings. The full RBWM Planning documents can be found at: <https://www.rbwm.gov.uk/.../evidence-base-and-m.../evidence-base>

If you would like to read our short summaries of the plans, go to [www.mnf.org.uk](http://www.mnf.org.uk). If you would like to comment on the plans, please do that on social media - Facebook or NextDoor.com



## Performance for your post

2,954 People Reached

47 Reactions, comments & shares

28 Like

6 On post

22 On shares

1 Wow

0 On post

1 On shares

13 Comments

3 On Post

10 On Shares

5 Shares

5 On Post

0 On Shares

297 Post Clicks

34 Photo views

45 Link clicks

218 Other Clicks

## NEGATIVE FEEDBACK

0 Hide post

0 Hide all posts

0 Report as spam

0 Unlike Page

Reported stats may be delayed from what appears on posts

# Progress is speeding up

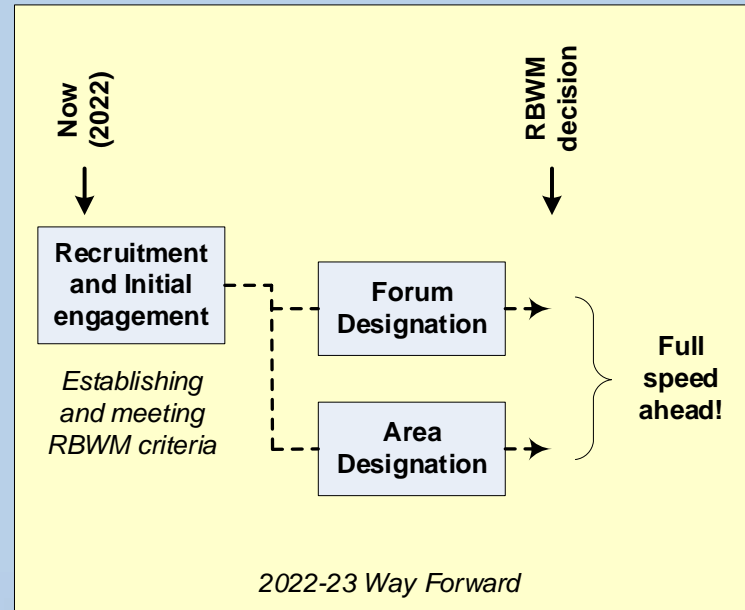
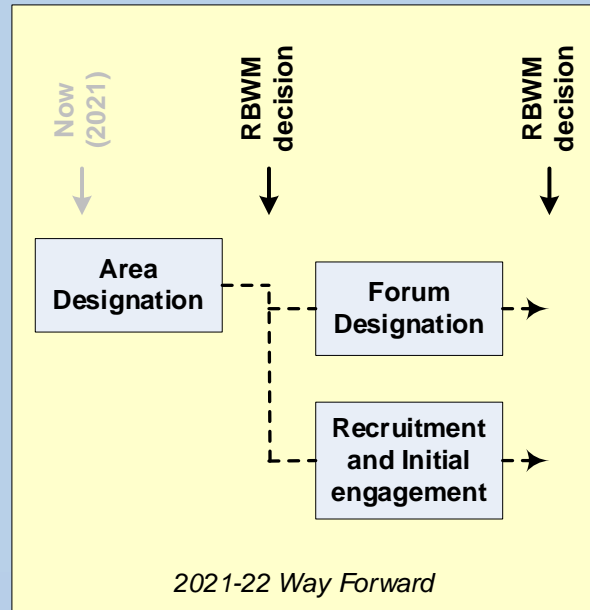


- Communication from RBWM Planning
- Meeting with RBWM Planning

(updated 24 June 2022)



# Proposed Way Forward



- Area designation and Forum designation now in parallel
- Continue engagement with RBWM Planning before submitting
- Use professional assistance from Locality



# Funding and support

- Our only source of funding has been a grant from Locality
- The Grant has to be administered by an accountable body, which must be incorporated
  - Maidenhead Civic Society, who have administered our grant, is not incorporated
  - We have taken up an offer from Maidenhead Waterways, who are incorporated
- We have returned our unspent 2021-22 grant to Locality
- We are currently negotiating a 2022-23 grant with Locality

### Summary

Maidenhead Neighbourhood Forum is an unincorporated body established to create a Neighbourhood Plan for the seven unparished wards of Maidenhead.

Funding in 2021-2022 was from a central government grant administered by its agent, Groundwork UK on behalf of Locality. A requirement of the grant was that all unused funding was to be returned to Groundwork UK at the end of the financial year (31<sup>st</sup> March 2022). This has been done.

NatWest credited the bank account with £50 as a gesture of goodwill in 2019 for an error when the account was set up, that had no financial impact. That £50 is the current balance in the account.

These accounts are prepared on a cash basis.

#### Maidenhead Neighbourhood Forum

##### Income & Expenditure for year ended 31st March 2022

		<u>2022</u>	<u>2021</u>
Income	Grant from Groundworks UK	£1,054.00	£400.00
<b>Total Income</b>		<b>£1,054.00</b>	<b>£400.00</b>
Expenditure	Operating expenses (see notes)	£683.99	£38.71
	Unused grant returned to Groundworks UK	£370.01	£361.29
<b>Total Expenditure</b>		<b>£1,054.00</b>	<b>£400.00</b>
	Excess of Income over Expenditure	£-	£-

##### Balance sheet as at 31 March 2022

Reserves opening balance	£50.00	£50.00
Reserves closing balance	£50.00	£50.00

Signed:

Chairperson

Ian M Rose

Date: 19 June 2022

Treasurer

R. Beauchamp

Date: 17 June 2022

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# Management Committee offering to stand:

- Andrew Ingram + Ian Rose: Co-chairs
- Sue Ingram: Secretary
- Phil Adkins: Treasurer
- Martin McNamee
- Mark Fessey
- Andy Woodcock
- Richard Davenport
- Pam Midgley

*Thank you to the outgoing Management Committee*

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