# Annual General Meeting

On Zoom Call, 7pm Monday 27<sup>th</sup> June 2022

- 1. Welcome and Apologies for Absence
- 2. Chair's report and Minutes of previous AGM
- 3. Annual financial report
- 4. Questions on the Chair's report and the financial report
- 5. Motions
  - a. To approve the minutes of the last AGM on 29-Jun-21
  - b. To approve the Chair's Annual Report
  - c. To approve the Annual financial report
  - d. To appoint the officers (Chair, Treasurer and Secretary) and members of the Management Committee
  - e. Any other motions received by 20-June-2022
- 6. Close of formal AGM

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# Chair's report and Minutes of previous AGM

#### Maidenhead Neighbourhood Forum

Minutes of the Annual General Meeting held at 1930 on 29 June 2021

The AGM for the year 2020/21 was held by Zoom, due to the ongoing Covid-19 restrictions preventing a physical meeting taking place.

#### Quorum

On 29 June 2021, Maidenhead Neighbourhood Forum had 61 full members who were eligible to attend the meeting. Of those, 19 participated in the zoom meeting and a further 10 non-member supporters joined the on-line meeting.

A turnout of 19 out of a membership of 61 members (31.1%), means that the meeting was quorate.

Apologies were received from Adam Bermange, Cllr Andrew Johnson and Cllr Bhangra

#### AGM

In line with our Constitution, the AGM is required to be held within 3 months of the end of the financial year on 31 March each year.

The agenda for the AGM contained the following resolutions:

- 1. To approve the Minutes of the previous AGM (2019/20)
- 2. To approve the Chair's Annual Report
- 3. To approve the Annual Financial Report
- To appoint the Forum officers (Chair, Treasurer and Secretary) and members of the Management Committee, which is required to have a minimum of 5 and a maximum of 10 members.

Prior to voting taking place, each of the items 1-3 above was presented to the meeting by the co-Chairs with an opportunity for participants to make comments or ask questions.

1) Minutes of the previous AGM

No comments or questions were raised.

#### 2) Chair's Annual Report

The key item highlighted in the presentation, was the issue that MNF has had engaging with RBVM during the last year, partly caused by the restrictions caused by the Covid-19 pandemic, partly the pre-occupation within the RBVM planning team with the Borough Local Plan (BLP) Inspection and lastly the non-availability of the Head of Planning due to ongoing sickness. Despite these issues several meetings have taken place with the Head of Planning (Adrien Waite) and the Lead Member for Planning (Clin David Coppinger), to discuss how to move the process of designating the Forum forward. MNF has been assisted by Locality (the Government appointed body to support the development of Neighbourhood Planning) in this process and a further meeting is planned with RBWM on 08 July.

Maidenhead Neighbourhood Forum Minutes of 2020/21 Annual General Meeting 29 June 2021 Page 1 of 3

Minutes of previous AGM circulated - any questions?

## Chair's report

Summary and Designation Running of the Forum 2021-22 Engagement with Maidenhead Proposed way forward Funding and support

# Summary and Designation

- We have not yet achieved designation, but..
  - $\,\circ\,$  Discussion with RBWM on a draft Area Designation proposal has flushed out key issues
  - Expert outside opinion from the "Locality" organisation supports our view of the Area
  - RBWM want further evidence of community support for the Area, but are not against it
  - $\,\circ\,$  We are in active dialogue with RBWM Planning about Forum Designation requirements
- The forum has been run with "Management Committee only" meetings and 1 full meeting
- We have continued to engage on selected topics via our website and social media
- We now intend to pursue Designation of the Area and of the Forum group in parallel

# Running of the Forum 2021-22

- 2021 AGM: mandate to pursue designation
- Area to be designated actively discussed (RBWM, MNF survey..) • We don't want to waste our members time on activity that may be aborted/out of scope
- Mostly, we ran only Management Committee meetings

   ..but ran a full forum face-to-face meeting on 7-June, after the likely direction looked clearer
   with a presentation from Windsor, who have a "made" Neighbourhood Plan
- BLP now adopted, which gives us a clear policy baseline
- Liaison with RBWM is now much more positive

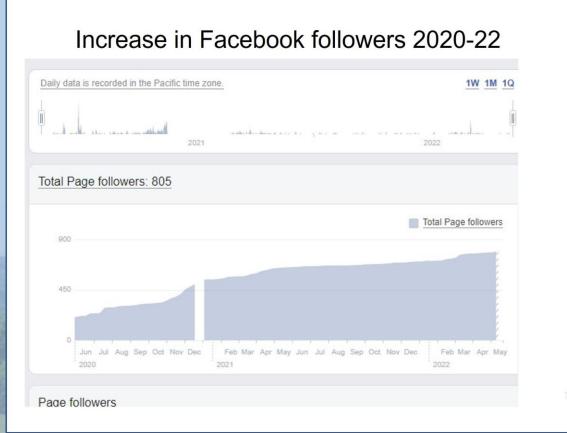
# **Engagement with Maidenhead**

- Is Maidenhead a logical or appropriate area for a Neighbourhood?
  - We asked our members and followers, and they overwhelming said "yes"

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forum	n prop	osal'
Maidenhead: Grou	p wants neighbourh	Androw said "This sup
shayböbayfismedia.co.uk #Shay6 BM	Speed read	ports our belief that the
A survey undertaken by Maidenhead Neighbourhood Forum has found that more than three-quarters of re- spondents disagree with splitting the town into sev- eral neighbourhood plans. The survey was launched after the Royal Borough dismissed a draft submis-	Maidenhead Neighbourhood Forum has released the re- sults of a survey after the council revealed it deemed a draft neighbourhood plan to be inappropiate due to its size. The proposed plan sought to cover seven unparished electoral wards in Maidenhead.	rational and appropriate an area for a neighbourh plan, particularly since Maidenhead will be alloc ated 70 per cent of the ns homes in the borough. "The residents' respon differ from the RBWM for a meeting with RBW for a meeting with RBW discuss"
sion of a proposed plan by		A spokesperson for th Royal Borough said: "Pl
the forum as 'not appro- priate' and said it 'would be useful to understand what conversations [and] con- sultation has taken place to support this designation'.	think of a way to sub-divide the town like this – it didn't make sense for them." The survey also asked re- spondents: 'How do you view your local connec-	ning officers have been fering informal advice t forum on justifying a su able neighbourhood pla
The draft plan, proposed last year, sought to cover	tions?". In total, 120 people said	"Our advice has been robust evidence would
seven unparished wards in the town under one neigh-	their local connection was to Maidenhead. Of those	needed to justify any pupposal that the entire to
bourhood plan, and is de-	who did not, one said their local connection was a sub-	Maidenhead can consti
policy in further detail and on a more local level than	area of the town (Riverside), whilst others either said	hood planning area. Of look forward to discuss
the Borough Local Plan. With the survey com-	places just outside the town, such as Bray and Cookham,	with the forum as part
pleted, the forum has re- leased the results following	or cited the place they were	continued constructive
more than 120 responses. On the question 'Can you	originally from.	Pan Ana to Designation
think of a way to divide Maidenhead into two or	XI	I.F.
three sub-areas of about the same size, which are appro-	- Alt	The second second
priate and logical', and which have 'clear local con-	F VE	Trane La Cal
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ence?", 97 of 126 respondents answered 'no, I can't'.	1 Alter and	
Of those who responded 'yes, or maybe', suggestions	THE THE WORK	The second second
included divisions along		Contra Th
A308, split up by electoral		THE THE
the town centre and the rest	- Et	Dear Dear
Andrew Ingram, co-chair		
three-quarters of respond- ents said they could not	A map of the proposed neight	ourhood plan area.

# **Engagement with Maidenhead**

2021 AGM: 60 members – 2022 AGM: 70 members



### Mailchimp email analytics







Maidenhead Neighbourhood Forum Favourites · 27 November 2021 · 6

"WHAT ABOUT THE INFRASTRUCTURE??"

With the population of Maidenhead set to rise by around 40% over the next ten years, people often ask about the plans for new infrastructure to support this growth – schools, surgeries, roads etc. The plans are to be found in RBWM's Infrastructure Delivery Plan if you know where to look, but it's a lengthy and complex document.

So the Forum has created this series of short summaries to help residents understand what is planned.

Importantly, the 2019 Infrastructure Delivery Plan is a "living document" which is continually updated, with new projects, new cost estimates and new proposed timings. The full RBWM Planning documents can be found at: https://www.rbwm.gov.uk/.../evidence-base-and-m.../evidence-base

If would like to read our short summaries of the plans, go to www.mnf.org.uk. If you would like to comment on the plans, please do that on social media - Facebook or NextDoor.com

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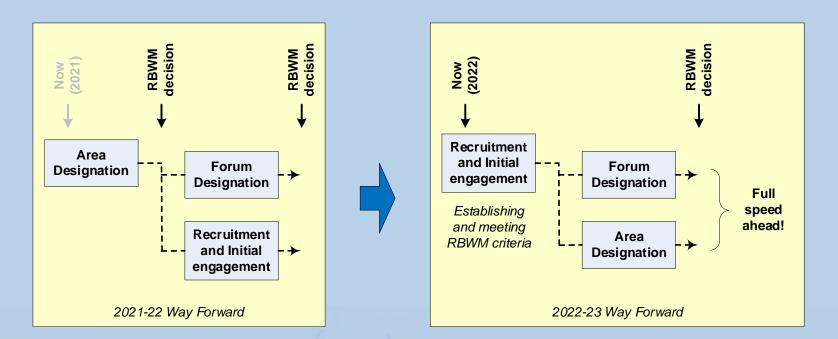
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Communication from RBWM Planning

Meeting with RBWM Planning

(updated 24 June 2022)

# **Proposed Way Forward**



- Area designation and Forum designation now in parallel
- Continue engagement with RBWM Planning before submitting
- Use professional assistance from Locality

# Funding and support

- Our only source of funding has been a grant from Locality
- The Grant has to be administered by an accountable body, which must be incorporated
  - Maidenhead Civic Society, who have administered our grant, is not incorporated
     We have taken up an offer from Maidenhead Waterways, who are incorporated
- We have returned our unspent 2021-22 grant to Locality
- We are currently negotiating a 2022-23 grant with Locality

#### Summary

Maidenhead Neighbourhood Forum is an unincorporated body established to create a Neighbourhood Plan for the seven unparished wards of Maidenhead.

Funding in 2021-2022 was from a central government grant administered by its agent, Groundwork UK on behalf of Locality. A requirement of the grant was that all unused funding was to be returned to Groundwork UK at the end of the financial year (31<sup>st</sup> March 2022). This has been done.

NatWest credited the bank account with £50 as a gesture of goodwill in 2019 for an error when the account was set up, that had no financial impact. That £50 is the current balance in the account.

These accounts are prepared on a cash basis.

#### Maidenhead Neighbourhood Forum

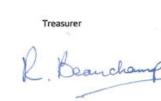
	_	2022	2021
Income	Grant from Groundworks UK	£1,054.00	£400.00
Total Income		£1,054.00	£400.00
Expenditure	Operating expenses (see notes)	£683.99	£38.71
	Unused grant returned to Groundworks UK	£370.01	£361.29
Total			
Expenditure		£1,054.00	£400.00
	Excess of Income over Expenditure	£-	£

Balance sheet as at 31 March 2022	15	ė.
Reserves opening balance	£50.00	£50.00
Reserves closing balance	£50.00	£50.00

Signed:

Chairperson

la M Rose



#### Date: 19 June 2022

#### Date: 17 June 2022

### AGENDA

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### 6. Close of formal AGM

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# Management Committee offering to stand:

- Andrew Ingram + Ian Rose: Co-chairs
- Sue Ingram: Secretary
- Phil Adkins: Treasurer
- Martin McNamee
- Mark Fessey
- Andy Woodcock
- Richard Davenport
- Pam Midgley

Thank you to the outgoing Management Committee

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